

Oaklands Catholic School and Sixth Form College

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Headteacher: Matthew Quinn B.Ed (Hons), M.A., NPQH

Edith Stein Catholic Academy Trust
(A Company Limited by Guarantee)
Registered in England and Wales, Company No 07721932

Our Ref: DP/DMB

23rd May 2024

Dear Parent/Guardian

Year 10 Residential Activity Experience CYE (Christian Youth Enterprises) April 2025

It is intended to offer a number of students in Year 10 the opportunity of a residential activity experience for two days at CYE, Chichester. The dates for the residential are Thursday 3rd – Friday 4th April 2025 (the last two days of the school term prior to Easter). CYE is an Outdoor Activity Centre located at the Youth Sailing Centre in Chichester Harbour and is run by a fully qualified and certified team who will lead the residential.

Students will leave school on the morning of 3rd April and return for the end of the school day on Friday 4th April. Whilst at the centre they will have the opportunity to participate in a range of water and land-based activities such as canoeing, kayaking, archery and assault courses. Accommodation is in shared en-suite cabins on board a boat and all food is provided except the first lunch after we arrive when students will be expected to provide their own food.

As we are limited in the number of students that we can take, I would like parents to submit an application but not send in any deposit at present. Register of interest slips must be handed in to the Finance Office by Friday 7th June. If the activity is oversubscribed, a transparent draw will take place. Notification as to whether your child has a place will be communicated by Tuesday 11th June by email. The remainder will be put on a reserve list in the order they are drawn from the ballot.

The cost of this activity will be £153.50. A deposit of £50 will be due by Friday 14th June with two subsequent payments of £50.00 and £53.50 respectively by Monday 23rd September and Monday 6th January 2025. Our preferred method of payment is online. Alternatively, you can pay by cash or cheque (made payable to Oaklands Catholic School. No post-dated cheques please).

As this trip is deemed to be an enhancement to the curriculum, the school normally is unable to offer financial assistance and therefore the full cost of the activity must be borne by yourselves. Payments and accompanying paperwork must be handed in on or before the deadline date specified to avoid jeopardising your child's place on the trip/activity. Should your child withdraw from the activity, please be aware that deposits are non-refundable and any further payments can only be refunded if the place can be filled by another student on a waiting list, or if the withdrawal is for an insurable reason. If there are significant changes to the cost of the trip, these may have to be passed on to the student. Be assured that we will try to keep such costs to a minimum.

We would advise that students do not to take valuables out on school activities, however, should they be taken parents should ensure personal possessions are adequately insured. It is the parent's/guardian's responsibility to update the school should there be any changes to the medical information about their child. Please communicate these to Mrs Brettell, Business Support Manager.

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Please complete and return the register of interest form to the Finance Office by Friday 7th June 2024.
Yours sincerely

Mrs D Palfreyman
Head of Religious Education

PLEASE RETURN TO THE FINANCE OFFICE BY FRIDAY 7TH JUNE 2024

Year 10 Residential Activity Experience
CYE (Christian Youth Enterprises) April 2025

Student Name: Form:

I would like to submit an application for my child to participate in the visit to CYE

He/she is in good health and I consent to him/her taking part in the programme detailed in your letter. Should my child secure a place on this trip, I will ensure deposits and payments are made according to the payment schedule as outlined in the trip letter.

I will make future payments on line

I understand and accept that it is my responsibility to update the school should there be any changes to the medical information about my child. Please communicate these to Mrs Brettell, Business Support Manager.

Parental Signature: Date:

Email address: